



SABES JCC EARLY CHILDHOOD CENTER 2011-12 toddler application

new family

Dear Prospective ECC Parent,

Thank you for your interest in the Sabes JCC Early Childhood Center (ECC)! Our licensed program provides a high quality, year-round early childhood experience in a welcoming, nurturing Jewish environment. We offer fulltime and part time enrollment options, which may include weekly swimming lessons, art, music, and gym classes taught by experienced professionals, and a meaningful and relevant Jewish curriculum as part of our daily programming.

What makes the Sabes JCC ECC Unique?

The ECC strives to provide an inclusive Jewish environment, while meeting the guidelines set forth by the National Association for the Education of Young Children and Minnesota's Early Learning Standards.

We seek to foster within the children a positive self-concept, a joy for learning, and the ability to work and play well with others. We value the diversity of our families and our staff. We respect differences among our children and families and we strive to teach to each child's strengths. We are passionate about recognizing that our children have many facets and interests that need to be addressed including: physical needs, social and emotional needs, spiritual needs, and cognitive needs. Communication and partnership with parents is essential to us at the ECC and is done through daily notes, weekly emails, weekly newsletters, weekly curriculum, and parent/teacher conferences.

We utilize the abundance of Jewish resources available at the Barry Family Campus and other departments in the Sabes JCC including partnerships with the Heilicher Minneapolis Jewish Day School, the Tychman Shapiro Gallery, Aquatics, and Health & Fitness Center. In addition, we offer numerous in-house field trips from the Como Zoo, MacPhail School of Music, the Bell Museum, and the Children's Museum.

We support our teachers' continuing education requirements by providing first aid, CPR, SIDS and SBS training, along with other workshops on a variety of cutting-edge early childhood education topics. We also benefit from a partnership with the Sabes JCC's fulltime Inclusion Director as well as educators and consultants at Resources for Child Care to ensure we are meeting the needs of the children we serve.

Our Toddler Program...

The toddler years are filled with curiosity and the emergence of many new talents and skills. We have two toddler rooms and one transitional toddler/preschool classroom. The Toddler Room staff is committed to providing your child a safe, stimulating and developmentally appropriate environment where you child can learn and grow. Also, we look forward to sharing and talking with all of our parents about the daily joys of your child's growth. You are an integral part of your child's education here at the Early Childhood Center (ECC) and at home.

Children enrolled in our toddler program are approximately 16 through 36 months. The classrooms have teachers, assistant teachers and aides to maintain the appropriate child to teacher ratio. Because the toddler room staff follows stringent state safety guidelines, you can be assured of a safe, secure, and positive environment where your child can grow and develop a sense of identity and self-confidence. Each of the toddlers spends the majority of his or her day in the security of the classroom. Based on the days your child is enrolled, they venture outside of the classroom for swim lessons, art classes, and organized physical education activities. A Jewish music teacher comes to each class weekly.



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Application Process...

To ensure your child a spot in our toddler program please read and complete the application and return it to the ECC office along with your \$200 application fee; \$100 of this will go towards your first month's tuition. ***Please note that our rates are based on the cost of a full year program and then divided into equal monthly payments.***

Once your application has been processed you will be contacted by the ECC when a spot becomes available. At this time you will receive an Enrollment Packet, which includes an ECC Parent Handbook and various enrollment forms to be completed. All of these forms are required to be completed prior to a child beginning care at the ECC. We also encourage families at this time to set up times for parent(s) to bring their child into the classroom for a visit to assist with the transition process.

Limited, need-based scholarships are available on a first-come, first-served basis. For questions regarding scholarships, please contact Heather Saulsbury at 952.381.3409 or hsaulsbury@sabesjcc.org. The scholarship process is confidential.

While membership at the Sabes JCC is not required with ECC enrollment, families who choose to be Sabes JCC Premium or Community Members receive a discount on their monthly tuition. For more information on membership, please contact Liz Gronert at egronert@sabesjcc.org or 952.381.3527.

As always, we are committed to making the ECC accessible to all children. We have increased the funds available for scholarships, and encourage you to apply for financial assistance if needed. Our goal is to make our ECC program as affordable as possible.

If you have questions, please feel free to call, email, or stop by the ECC office.

Jill Madsen, Director
952.381.3430
jmadsen@sabesjcc.org

Sam Gordon, Assistant Director
952.381.3441
sgordon@sabesjcc.org



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Child's Name

Child's Date of Birth

Address

City

Zip

Religious Affiliation (optional)

Parent/Guardian Name

Parent/Guardian Name

Address
(if different than child)

Address
(if different than child)

City

Zip

City

Zip

Home Phone

Work Phone

Home Phone

Work Phone

Cell Phone

Cell Phone

Email Address

Email Address

Desired Start Date

Does your child have asthma? Yes No

If so, please explain:

Does your child have any special needs or severe allergies of which we should be aware? If so, please explain:

PLEASE NOTE

If your child has asthma and/or severe allergies, your child's physician must complete an Emergency Care Plan which must be submitted to the ECC office prior to your child beginning school. No child who requires an Emergency Care Plan for asthma or severe allergies will be allowed to be in the ECC if this form has not been returned. You will be required to submit an updated Emergency Care Plan every six months for your child.



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Child's Name

SUMMER PROGRAM (JUNE 2 – AUGUST 26, 2011)

Please select a time option and tuition level that applies:

Option	Days	Hours	Monthly Sabes JCC Premium Member Tuition	Monthly Sabes JCC Community Member Tuition	Monthly General Public Tuition
	Monday-Friday Fulltime	Monday-Thursday; 7am-6pm Friday; 7am-5:30pm	\$1365	\$1455	\$1485
	Monday-Friday School Days	Monday-Friday Please circle: 8:15am-3:15pm 9:00am-4:00pm	\$1075	\$1165	\$1195
	Monday-Friday Half Days	Monday-Friday; 9am-12:45pm	\$575	\$665	\$695
	Mon, Wed, Fri All Day	Monday & Wednesday; 7am-6pm Friday; 7am-5:30pm	\$970	\$1060	\$1090
	Mon, Wed, Fri Half Day	Monday, Wednesday, Friday 9am-12:45pm	\$450	\$540	\$570
	Tue, Thu All Day	Tuesday & Thursday; 7am-6pm	\$675	\$765	\$795

EXTRA CARE (JUNE 2 – AUGUST 26, 2011)

Please select a time option:

Option	Days	Hours	Rates	<p>Monthly Total:</p> <p>\$ _____</p>
	None			
	Monday-Friday	7:00-9:00am (includes breakfast)	\$225	
	MWF	7:00-9:00am (includes breakfast)	\$150	
	One afternoon Please check which afternoon(s) you would like your child to stay:	12:45-6:00pm M T W Th F	\$125 x _____ number of afternoons =	

Additional child care is available outside of your enrollment option on a limited basis for the amount of \$9/hour for JCC Premium or Community members and \$11/hour for general public

**Limited flexibility is available regarding specific days and times within enrollment options.
If you have a request outside of these options please submit them to the office.**



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SCHOOL YEAR PROGRAM (SEPTEMBER 6, 2011 – MAY 25, 2012)

Please select a time option and tuition level that applies:

Option	Days	Hours	Monthly Sabes JCC Premium Member Tuition	Monthly Sabes JCC Community Member Tuition	Monthly General Public Tuition
	Monday-Friday Fulltime	Monday-Thursday; 7am-6pm Friday; 7am-5:30pm <small>This program includes care on holiday package days.</small>	\$1365	\$1455	\$1485
	Monday-Friday School Days	Monday-Friday <small>Please circle:</small> 8:15am-3:15pm 9:00am-4:00pm	\$1075	\$1165	\$1195
	Monday-Friday Half Days	Monday-Friday; 9am-12:45pm	\$575	\$665	\$695
	Mon, Wed, Fri All Day	Monday & Wednesday; 7am-6pm Friday; 7am-5:30pm <small>This program includes care on holiday package days.</small>	\$970	\$1060	\$1090
	Mon, Wed, Fri Half Day	Monday, Wednesday, Friday 9am-12:45pm	\$450	\$540	\$570
	Tue, Thu All Day	Tuesday & Thursday; 7am-6pm	\$675	\$765	\$795

EXTRA CARE (SEPTEMBER 6, 2011 – MAY 25, 2012)

Please select a time option:

Option	Days	Hours	Rates	Monthly Total: \$ _____
	None			
	Monday-Friday	7:00-9:00am (includes breakfast)	\$225	
	MWF	7:00-9:00am (includes breakfast)	\$150	
	One afternoon <small>Please check which afternoon(s) you would like your child to stay:</small>	12:45-6:00pm M T W Th F	\$125 x _____ number of afternoons =	

Additional child care is available outside of your enrollment option on a limited basis for the amount of \$9/hour for JCC Premium or Community members and \$11/hour for general public

**Limited flexibility is available regarding specific days and times within enrollment options.
If you have a request outside of these options please submit them to the office.**

INTERNAL USE ONLY

Date rec'd in ECC: _____

Rec'd by: _____

ECC recs adjusted: _____

Adjusted by: _____

Deposit: _____

Check/Credit: _____

Parent Pack Sheet: _____



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ECC APPLICATION FEE - \$200 (\$100 deposit/\$100 towards first month's tuition)

Cash, check, or money order attached

Charge to (check one): Master Card Visa

Credit Card Number

Expiration Date

Name as it appears on card

ECC PAYMENT PLAN OPTIONS

Option 1: Same as above.

Option 2: Payment in full of application, by cash, check or money order

Option 3: Monthly EFT payments (automatic withdrawal from checking account; please attach a voided check)

Option 4: Charge to MasterCard or Visa (this will be deducted on the 1st of every month)

Credit Card Number

Expiration Date

Name as it appears on card

POLICIES AND PROCEDURES

1. I will read and follow all JCC and ECC policies and procedures.
2. I understand unless my child changes programs during the year the program rates and hours for which I registered at the beginning of the year will be the program rate schedule charged throughout the year. If I decide to withdraw my child from the ECC I will give a minimum 30 day advance written notice and understand I will be billed until the last day of the next full month.
3. A 5% sibling discount will be deducted from the lesser rate when two siblings attend the ECC. A 10% sibling discount will be deducted from the lesser rate when three or more siblings attend the ECC.
4. I agree to pick up my child on time, and understand the daily late fees will accrue at \$1 per minute after closing time (6pm Monday through Thursday, 5:30 on Fridays, and as noted on holidays).
5. I will pay a non-refundable fee of \$25 for each ECC access keycard issued to my family, beyond the first access card, which we will receive at no charge.
6. I give the Sabes JCC and/or ECC my permission to photograph and videotape my child in any form of media or presentation of ECC activities, and to reproduce and use such images in any of its advertising, publications, or the presentation of ECC programs to the community, unless otherwise notified in writing by me.
7. I understand that addresses, phone numbers, and email information of students may be distributed to other students' families at the ECC's discretion, unless otherwise notified in writing by me.
8. I give permission for the minor child listed on this application to participate in all ECC programs and activities and understand the inherent risks in various ECC activities. I will not hold the Sabes JCC, its instructors, employees, associates, agents, affiliates, or any other entity or person associated with the Sabes JCC liable for any injury or loss that may occur during any Sabes JCC ECC program.
9. I understand that if, in the sole opinion of the Sabes JCC staff, the registrant's conduct, influence, or behavior prevents his/her and/or other participants' safe and/or successful participation in the program, the ECC reserves the right to cancel the registrant's attendance, with no refund of fees.

I have read and agree to the payment plan, policies, and procedures above.

Parent's Signature

Date